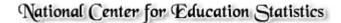
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## **Amending an Existing License**

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You will need to confirm that your organization holds an NCES restricted use data license and you will need the license number, to whom it was issued, the purpose of the research, and for which data set(s) it is valid. The NCES Data Security Office can help you with this information. Please contact <a href="mailto:Cynthia\_Barton@ed.gov">Cynthia\_Barton@ed.gov</a>.

Once you have this information, you will need to submit a <u>letter</u> to the <u>NCES Data Security Office</u> NCES Data Security Office formally requesting the data.

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## **National Center for Education Statistics**

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